

Cleaning and Maintenance Tasks for Toilets

The cleaning solutions, chemicals and disinfectant that are used should ideally be ones that provide at least a 99.9% effective sterility and germ kill and are effective against MRSA, E Coli, and other forms of bacteria. The onus is on the suppliers of these products to provide the relevant safety data sheets, as well as any other pertinent literature.

Always work from the cleanest area to the dirtiest area in the following group order:

Frequency	Order and colour	Items
Daily	Clean 1 st Blue Cloth	<ul style="list-style-type: none"> • Taps • Wash basins (including undersides), splash backs and vanity tops • Butler sinks • Soap dispensing facilities • Hand drying facilities, including underside and surround of hand dryers • Cubicle door handles and locks, including undersides • Toilet flush handles (including undersides) or knobs • Mirrors • Internal glass e.g. on entrance/exit doors • Bins; clean outside; clean inside if visibly dirty • Exterior of sanitary product dispensers
	Clean 2 nd Red cloth	<ul style="list-style-type: none"> • Exterior of sanitary disposal facilities • WCs, including under the rim, and not forgetting the underside of seats and lids • Urinal privacy dividers • Urinals, including underside and surround • Pipe work around WCs, urinals, washbasins and sinks
	Clean Last	<ul style="list-style-type: none"> • Floors • Skirting
	Red handled mop and bucket	
Notes:	Remove any marks from <ul style="list-style-type: none"> • Walls • Cubicle partitions • Doors Also: <ul style="list-style-type: none"> • Remove graffiti • Report problems and defects • Refill toilet paper, soap, paper towels and any air fresheners • Fill in cleaning audit checklist and the faults and repair form. 	